**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council Meeting.

Held at Toll Bar Cottage, Garstang Rd, and Broughton.

Tuesday 21st November 2023 7:30 pm,

**Present**: Cllrs. Mrs. P. Hastings, P. Bunting, N. Parkinson, L. Brown, L. Oldcorn, S. Sargeant

 & Cllr. M. Bell.

**In attendance**: Mrs. A. Nicholls – Clerk.

1. **Apologies for absence.**

None received

**2. Declarations of Interests-**

Cllr. Les Brown on planning application 490 Garstang Rd

1. **Minutes** The minutes of the Parish Council meetings held 10th October 2023 were confirmed and signed as a correct record.
2. **Public Time**

No public attended the meeting

1. **Reports from meetings and agree actions from committees that are not part of the agenda**

**Cottage Management Committee:**

Oral report by chair Cllr Hastings minutes on website

The Cllrs agreed to Cllr Hastings recommendations

**Finance Committee:**

Oral report by chair Cllr Parkinson, minutes attached

The Cllrs agreed to Cllr Parkinson’s recommendations

1. **Items for consideration**
2. **Traffic Issues**

Lancashire County Council Highways have agreed to review the roads once The Watermills is fully open. It is currently only a quarter occupied.

There is a major issue of drivers taking a short cut through Broughton at speeds exceeding 50mph.

Several options were discussed that would need to be agreed by Lancashire County Council Highways. Some options have already been turned down by Highways like making the exits both ways Buses only due to the need to access the school.

It was agreed to ask Highways to put a speed bump in front of the War Memorial when the road is repaired.

It was agreed to start a petition which will be presented to the MP, City Councilors and County Councillors. Cllr Sargeant agreed to set up and online petition. A hard copy for residents to sign will be made available in Toll Bar Cottage.

Cllr. Bunting will speak to the High School to ask the pupils to enter a competition to design posters or other ways of deterring motorists from breaking the speed limit.

Cllr. Bell will speak to the Headteacher from the primary school to ask the school to get involved.

It was suggested that a new SPID is purchased that records vehicle number plates and one of the SPID’s the Parish Council already own is relocated to Whittingham Lane.

A suitable location still needs to be agreed for Whittingham Lane which is approved by Highways and agreeable to the residents.

It was agreed to get the statistics from the SPID professionally analysed and presented in a format that the public would find easy follow.

Once all the information is available the Parish Council will start a publicity campaign.

The Chair will need to confirm the details of the new SPIDS with  **Andy Pratt** , Deputy Police and Crime **Commissioner** for Lancashire. Deputy Police and Crime. It is understood if the new SPIDs include  ANPR (Automatic Number Plate Recognition). If the same vehicle is recorded violating the speed three times they will be receive an official letter. If it happens again they will be fined with and the driver will get points on their licence

1. **Action Plan: updates**
2. **Plans for the KGV field and agree maximum budget for (a) Footpath south & full project**

It was discussed and resolved to set a maximum budget of £400,000 for the work on KGV field. There will be spent in staged payments to Preston City Council starting this financial year.

In addition, it was agreed to spend a maximum of £23,924 for a disabled accessible path to the guide hut. The design and materials for the path will be agreed between Preston City Council and a working party from the Parish Council. Once the design is agreed the same materials will be used for the path throughout the KGV field project.

The cost of the path is high because of the need to consult with Heritage England as Pinfold is close to the site. Old tree roots reaching a depth of 8ft will need to be removed before the work can begin.

Plans for the carpark are in place with thirty spaces including two disabled spaces. In addition, there will be highlights which come on when vehicles move.

1. **The “Broughton Masterplan”**

The Chair received a letter asking the Parish Council to agree the Masterplan which will include the Wain Homes development. It has to be legally agreed what Wain Homes are committed to a what the Parish Council is committed to.

The Wain Homes development will open up greater community facilities and will ensure a legacy of permanent green space in Broughton. Some of the greenspace may be used in future for the Scout Hut and Pre-school.

It was agreed in principle to agree to the proposal subject to scrutiny from the Solicitor. Once everything has been finalised it will be adopted on the Neighbourhood Plan

1. **Neighbourhood Plan Review**

The Broughton Neighbourhood Development Plan was adopted by Preston City Council in December 2018 this followed three years of consultation.

Our Parish Action Plan has produced many success stories such as Toll Bar Cottage and stopping 5 developments and has some one going issues such as parking and traffic.

There has been a need to update the Strategic Environmental Assessment (JBA) to produce a Design Code & Policy ( AECOM) and we have not been able to review the allocation of sites for development as the Central Lancashire Local Plan has been delayed.

In the interim the Policies needing updating have been looked at and the Parish Action Plan work continues.

The plans for the King Georges Field were displayed at the last Village Information Day at the 16th September and have been in the cottage since.

The Masterplan for the Garstang Road Development is on the noticeboard in the cottage.

Once we have the other documents the drafts will be available on the website. In the New Year a further consultation meeting will be held.

The Chair has spoken to Tony Lowes from United Utilities re the future use of the site. It is hoped the site in the future will become an additional carpark for the High School.

1. **Charity Trustees**

 A meeting with the Trustees and Parish Council is planned for the 27th November any actions arising from the meeting will be deferred to an extraordinary meeting date to be agreed.

1. **Clerks’ resignation**

The position will be advertised SLCC, LALC Website, Noticeboards and LEP. The new person will start at the latest 1st March 2024 to allow for a handover.

Cllrs. Hastings. Oldcorn and one other to interview

1. **Lengthsman**
2. Update on the Lengthsman’s work

The new lengthsman is making good progress and learning the needs of the role. It was agreed Cllr. Brown and the Lengthsman will order the items necessary to repair the PROW from Steve Williams at Lancashire County Council like kissing gated etc.

The Clerk will contact LALC for advice on self-employed lengthsmen

1. Agree purchase and storage of tools

The lengthsman is currently researching purchasing the correct insurance to cover his work while using tools and equipment owned by the Parish Council.

Once this has been agreed storage will be agreed.

1. **Planning Matters**
2. Application Number: 06/2023/1177 Proposal: Change of use of 1no. dwelling (Class C3) to hairdressing salon (Class E) including external alterations to front and single storey rear extension Site Address: Cottage 490,Garstang Road,Preston,PR3 5JB

The Parish Council agreed in principle with application but raised concerns about the parking issues it will cause.

1. Consultation on the Expansion of Broughton in Amounderness Church of England Primary School (Voluntary Aided) Church Lane, Broughton, Preston, Lancashire, PR3 5JB

The Parish Council supports the increase in places in the primary school. However, the Parish Council raises concerns about the significant parking issues caused due to the temporary increase. There are insufficient parking spaces on site so any increase in size would need a new carpark or significantly staggered school times

1. Appeal in progress

**Planning Appeal**

**06/2022/0795 17, Whittingham Lane, Preston, PR3 5DA resubmitted as 06/2023/0252**

The Parish Council submitted a written response

**Appeal by: Hollins Strategic Land**

**Land west of Garstang Road,Broughton,Preston,PR3 5JA**

The Parish Council sent written response and requested to speak

**9. Financial Matters**

The Parish Councilor’s approved the detailed list of transactions provided by the Clerk.

It was resolved to approve the Parish Council and Toll Bar Cottage Accounts and bank reconciliation up to 20th November 2023

**Future meeting dates:**

29th January 2024 Cottage Management Committee

9th January 2024: Finance scrutiny meeting will take place at 6:45pm and the main meeting will continue at 7:30 pm

27th November 2023 Budget Challenge meeting 5pm